



Willoughby Elementary School PAC Meeting Minutes DRAFT

Date: April 25, 2022

The meeting was called to order by President J. Viaje at 7:01 pm.

Executives		Administration:	
President	Janel Viaje <input checked="" type="checkbox"/>	Principal	Karin Muuren <input checked="" type="checkbox"/>
Vice President	Erika Mathews <input checked="" type="checkbox"/>	Vice Principal	Joel Olson <input type="checkbox"/>
Treasurer	Monica Johanson <input type="checkbox"/>		
Secretary	Natalie Maas <input checked="" type="checkbox"/>	Guests:	Chantale Hubbs, DPAC
DPAC	Thuy Ngo Quon <input checked="" type="checkbox"/>		
Member at Large	Kara Eastgate <input checked="" type="checkbox"/>		
Member at Large	Marnie Gobin <input checked="" type="checkbox"/>		
Member at Large	Kara Hollis <input type="checkbox"/>		

13 in attendance. 11 Voting Members.

Quorum: Minimum of 6 voting members, minimum of 3 executive members must be in attendance.

Quorum met? Yes.

1. Introductions, Land Acknowledgement– J Viaje

- Land Acknowledgement: We acknowledge that Willoughby Elementary resides on the traditional unceded territories of the Matsqui, Kwantlen, Katzie, and Semiahmoo First Nations.

2. Principal’s Report – K Muuren

- Registrations closed at the end of March – there were a lot of new registrations – unfortunately, we will not be able to accommodate all registrations as we physically do not have room in our school. We have accommodated 100 Kindergarten students for the new school year – Willoughby will have 5 Kindergarten classes. As the school is expanding, we will add more divisions next year. We are exploring alternate spaces in the school if we can add another division. There will be 23 divisions and 534 students next school year.
- Richard Bulpitt will be adding two portables. There aren’t any more portables in the district to add to our slope schools at this stage.

- Willoughby Elementary and Lynn Fripps feed into Yorkson Middle School. Lynn Fripps is our overflow school.
 - Student Learning Surveys are complete – we are hopeful that parents filled out the surveys.
 - Willoughby completed the Grade 3 and Grade 5 – District Numeracy and Writing Assessments. It is to be sent to the School board office.
 - Class photos were supposed to be today – rescheduled to Thursday, April 28.
 - The Grade 5 swim program will take place in May.
 - Thank you to the PAC for the sports equipment! PAC volunteers can help to distribute to the classes.
 - Thank you to the PAC for the library equipment. The 3D printer has arrived. The robots are on backorder.
 - The Blessing ceremony for the outdoor structure will be on Friday, April 29 at 1:00 PM, outside, weather permitting.
3. President's Report – J Viaje
- The AGM is scheduled for May 16, 2022 for PAC executive elections for the next school year.
 - C Hubbs: Elections committee can be anybody on the PAC (any parent in the school) and can include PAC executives with exception of the current president). The nominations committee receives nominations, informs nominees, confirms if the nominee would like to stand for that position, and runs the election. For the secret ballot, the nominations committee must destroy the ballots. If there is one nominee – they can simply be acclaimed.
 - Nominations committee: F Lau and T Quon
 - For consideration for next year – create a separate nominations Gmail account.
4. Secretary's Report - N Maas
- The February 2022 meeting minutes were submitted for approval.
 - M Gobin moved to approve the minutes as presented, seconded by T Quon. Motion passed to approve the February 2022 meeting minutes as presented.
 - May 16, 2022 is the AGM - all parents/guardians are welcome to attend as voting PAC members.
5. Treasurer's Report - M Johanson
- Deferred to May 16, 2022
 - C Dubbs suggests presenting the 2022-2023 budget and agenda via email with school community prior to the AGM.
 - Gaming funds cannot be used towards high school scholarships – would need to come out of the general account.
6. District Parent Advisory Committee (DPAC) Report – T Quon, E. Mathews
March 2022 Meeting:
Foundry
- Langley Parents Supports Foundry Campaign: Langley DPAC has voted to spend \$1000.00 for this campaign. TOL will match dollar for dollar. The goal is \$10,000.00. Will have naming rights within the foundry office. The donation link is: <https://app.simplyk.io/en/team/982714f7-d03f-4258-9ca8-da11f1e49687>. PAC will donate \$250.00 from the President's discretionary fund.

Student Wellness in schools:

Presented by the District Principal overseeing Wellness

- There is a healthy schools grant
- This initiative focuses on the health of school staff
- District has been focusing on mental health literacy

Game Ready Fitness Program:

- Supporting at risk students (at certain schools only for now)
- Work with students through physical literacy
- Programs led by athletes and fitness professionals at centres in Cloverdale and Aldergrove
- Program has received amazing feedback so far

SOGI support for students

- They are working on new guidelines
- Possibly changing the name to be more inclusive of aboriginal groups

Diversity Plans:

- The district's colourful diversity flag has been updated to include black, brown, pink and white
- District encouraging schools to celebrate and provide resources for diverse cultural events

Project Resiliency:

- Originally an alternative to suspensions
- They have changes to be proactive vs disciplinary
 - Work with students who have anxiety, substance abuse, addiction, divorce, classroom behaviours
- Students spend 3 days in the program
- For students in grades 8-12

District Report:

- They are rolling out new athletic equipment
 - Most schools getting a Gaga ball pit, some getting indoor basketball backboards, volleyball nets.
 - For those who already have a gaga pit, principal can choose where the money is allocated
 - This is for all schools that are K-7 in the feeder schools to Walnut Grove, Brookwood and Coughlan
 - More funds will be released next year to target K-5 schools

McHappy Day fundraiser:

- DPAC is looking for 60 volunteers (students and parents) to help hand out food and prizes at McDonald's locations across the Township
- We can opt-in to get more info

Giants tickets fundraiser:

- April 27, 2022
- Proceeds go to the Foundry

Tents:

- DPAC is drafting procedures for use, care, booking etc.
- There are 3 tents

Food Guidelines:

- Parents/guardians please complete the survey by April 30, 2022. It takes less than 10 minutes. <https://surveymoh.health.gov.bc.ca/public/survey/bc-school-food-guidelines-feedback-survey>
- The proposed guidelines will greatly affect hot lunch, food at family fun nights, all our food-bases fundraisers (i.e., Purdy's)

Firefighter Snack Program:

- Firefighters drop snacks to select schools
- They would like to expand this to all district schools
- There is a donation day coming up:
 - Clothing drive on May 27
 - Winning school gets a BBQ put on by local firefighters
 - Can opt-in for this one-day fundraiser if we want

7. Committees:

- Compassionate Support – T Quon
 - Continuing to hand out snacks. Fire department just handed out snacks today. K Muuren signs up for the fire department snacks each month.
- Hot Lunch – K Eastgate
 - We have \$1309.00 in credits on Munch a Lunch from canceled lunches - parents please use these credits.
 - Munch a Lunch: Hot lunch sales this school year: \$25,000.00, \$21,000.00 in fundraising sales, approximately \$15,000.00 in profits.
 - May 6, 2022 – White Spot hot lunch.
- Fundraisers - K Eastgate
 - Neufeld Farms profit: \$283.00
 - Purdy's profit: \$446.12
 - Growing Smiles Fundraiser
 - Unfortunately, we had to cancel our fundraiser as we were below minimums required.

8. Old Business:

- 100-Year Celebration: Admin will let PAC know if any support is needed
- Staff Appreciation Lunch – May 3, 2022, staff: 45
- Trees / Township of Langley Grant
 - TOL recently announced a new Sustainability Grant
 - Community groups can receive up to \$2000.00
 - Applications are due May 15, applicants notified June 1, 2022. 2 teachers have expressed interest – K Muuren will let PAC know PAC should apply or if a teacher has.
 - Requirements include:
 - Align with climate action strategy
 - Contribute to neighborhood pride
 - Socially equitable
 - One-time project
 - Complete within 1 year

- No resources expended prior to project approval
 - Need cost and confirmation from District (note: West Langley Elementary recently had trees planted and it appears that the District did the labour for free).
 - K Muuren: LEPS came to visit, walked around the school to determine where trees should be placed. Waiting for LEPS to come back to us. Maintenance is coming to plant 4 trees on April 29, 2022. Hoping for the 5th to be planted by the end of the school year.
9. New Business:
- Call AGM May 16, 2022 7:00 PM
 - Grade 5 Farewell – June 27, 2022 1:00-2:30 PM. Students will get certificates and sugar cookies.
 - PAC Calendar for school year 2022-2023 – for discussion at AGM.
10. Open Discussion
- 2 more divisions next year – admin may request PAC funding for more iPads.
11. Next Meeting, AGM: May 16, 2022 at 7:00-8:30 PM - Willoughby Elementary Library.

Meeting adjourned at: 8:35 PM

Respectfully submitted for approval at the next meeting by: Natalie Maas, PAC Secretary