



MINUTES

Willoughby Elementary School PAC Annual General Meeting

June 21, 2021

The meeting was called to order by President C. Bennett at 7:04 pm.

13 in attendance. 10 Voting Members.

Principal's Report

P. Giovani noted that the last newsletter of the year would be different than previous years, which had instructions for the following school year. Those instructions will come via email in August, so please keep an eye out. There are many students to place into classes and staff to be hired still. The kindergarten gradual entry schedule will be sent to parents at the beginning of July.

Report cards will be available on MyEd in the late afternoon on June 29th.

Dismissal times on the 29th are 11:30 and 11:45.

P. Giovani thanked PAC for their support during the pandemic and the transitioning with DGR. She noted that many people comment on the beautiful community at Willoughby which is a result of everyone working so well together and sharing their own special talents.

President's Report

C. Bennett thanked everyone for their participation during this very unique year. She thanked P. Giovani, K. Muuren and the school staff for their efforts to keep all our students safe and productive this year.

Treasurer's Report

The PAC Financial Accounts were reviewed for both the General & Gaming Accounts for May 2021.

General Account & Gaming Account

- May 2021 – motion to pass R. Rathjen, R. Peck 2nd.

The proposed Gaming and General Budgets for the 2021-22 school year was presented for review.

- Gaming Budget 2021-22 – motion to pass A. Malli, R. Peck 2nd.
 - It was noted that due to Gaming rule changes, the R.E. Mountain Scholarship would be moved to the General budget
 - \$125 under the line item: Classroom Enhancements for each Resource Teacher (two) will be added
- General Budget 2021-22 – motion to pass C. Sellers, L. McDonald 2nd

Secretary's Report

The May Meeting Minutes were submitted for approval.

- Motion to pass C. Sellers, N. Maas 2nd

District PAC (DPAC) Representative Report

J. Vaije reported that BCCPAC is not renewing Zoom licences for next year however, Langley DPAC has decided to pay for Zoom licences for PACs to use for meetings if they would like.

Committee Reports

- Compassionate Support
 - R. Rathjen reported that there is now a family receiving daily lunches that are made each week and supplies have been restocked as needed.
 - A great deal of bottled water has been purchased and is being used quickly with the hot weather.

Old Business

- Playground Updates
 - K. Muuren believes the Buddy Bench and swings have arrived, but are still with the Maintenance Department. An installation date has not been provided yet.
- Bank Signers
 - One more member of the new Executive needs to go into the bank to complete their forms before the turnover can be completed.
- Munch-A-Lunch Refunds
 - All cheques have been mailed to those that requested a refund.
 - Approximately fifty families did not respond and their credits are now considered donations.
 - C. Bennett will provide the new Hot Lunch Coordinator with the list of credits being carried over.
- Grade 5 Farewell
 - One Stop Fundraising donated DQ gift certificates to all the Gr. 5's on behalf of PAC.
- Year-End Gifts
 - J. Vaije and L. McDonald have all the cards and gifts prepared and will drop off at the school this week.
 - Thank you to T. Ngo Quon for creating many of the cards.

New Business

- Planning for September
 - E. Matthews discussed installing a Gaga Pit at the school. She noted what several other schools have done and the costs. TOL and the School District will need to be contacted regarding the location of the approximately 20' diameter pit. The Maintenance Department will need to approve the vendor, materials and installation as well. It was advised that this be re-addressed in the fall, once students are settled and hopefully, once the price of lumber has come down a bit.
 - M. Gobin requested that the school be painted. P. Giovanni expressed that she has asked many times to have the school painted and would bring it up again when the Superintendent visits the school on Thursday.

- L. McDonald requested that the playground and basketball court lines be repainted as well. P. Giovani stated she would put in a work request. E. Matthew discussed having the baskets lowered, backboards repaired, and different lines painted. She will email P. Giovani her ideas.
- J. Vaije discussed what had previously been done and what will be allowed next year, in terms of a welcome event for parents. It was suggested that PAC could offer coffee, tea, etc. on the first day to the Grade 1-5 families that will be in the gym awaiting classroom assignments. A similar set up could be offered on the first day K families attend (two groups) as well. Information will be sent to parents after August 30th, when the school re-opens.

Open Discussion

- Tree Grants
 - The request is still with maintenance and tree planting will be done between September and November now. Mrs. Weber has offered to return to assist E. Matthews and K. Muuren next year.

Next Meeting

The next PAC meeting will take place on Monday, September 21, 2021, at 7:00 pm. Location TBD.

The meeting was adjourned at 8:00 pm.

Respectfully submitted for approval at the next meeting by: L. McDonald, PAC Secretary